

**Local Coastal Program Planning Grants
Application Form**

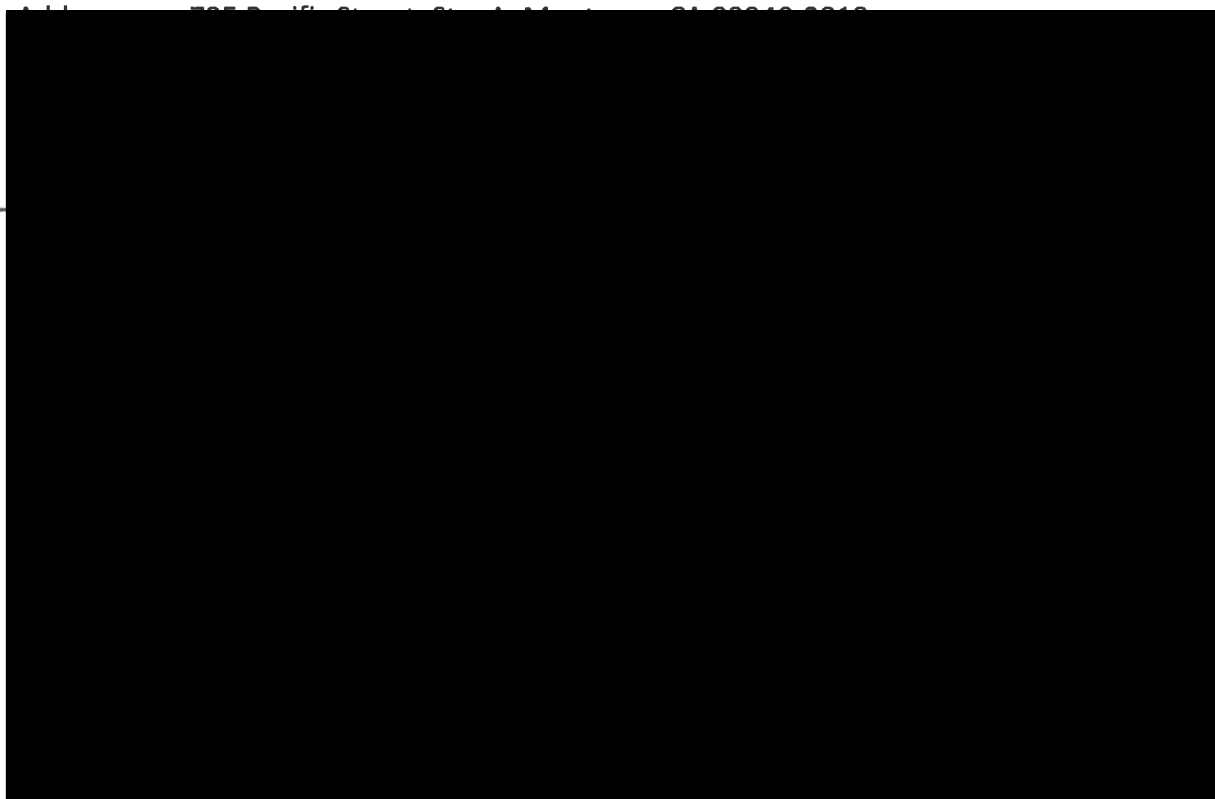
APPLICANT INFORMATION

Indicate which grant programs you are applying for (can be one or both).

☒ OPC LCP Sea-Level Rise Grant

☒ Coastal Commission LCP Planning Grant

Applicant name (organization): City of Monterey



PROJECT INFORMATION

Project title (start with name of city or county): City of Monterey Local Coastal Plan

LCP/ LCP Segment: Monterey

Project location: City / Geographic area: Monterey County: Monterey

Project timeline: Start date: May 1, 2015 End date: May 1, 2017

Amount of Grant Proposal: \$250,000

MAPS AND PHOTOS

Maps and photos are attached.

APPLICATION MATERIALS

1. A PROJECT DESCRIPTION.

The City of Monterey proposes to prepare a Local Coastal Program for certification by the California Coastal Commission. The City does not currently have a certified program and all permitting is currently handled by the Coastal Commission, which creates a substantial workload for coastal staff and longer permit processing timeframes that can be disjointed because issues were not addressed during the initial City project review.

In the 1980s, the City of Monterey divided its coastal planning area into five subareas – Cannery Row, Harbor, Del Monte Beach, Skyline and Laguna Grande. The Laguna Grande Land Use Plan was never certified and an implementation plan has not been developed. As part of this grant, the City intends to update, consolidate and adopt one Land Use/Implementation Plan for the City. This would be the City's first attempt at a comprehensive coastal program

a. Goals and Objectives

Goal 1: Prepare a Local Coastal Program (LCP) that addresses the City's five Coastal Zone subareas in a single Land Use Plan and Implementation Plan

Objective: Execute a public outreach program that includes at least four public workshops (January 2016, March 2016, June 2016, May 2017), a web page, social media, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress. (June 1, 2015)

Objective: Prepare list of issues and updates reflective of the Coastal Act and the City's vision for its Coastal Zone. (January 2016)

Objective: Prepare draft LCP that implements the City's vision and the Coastal Act through updated LCP policies, programs, and figures, and provides an implementation plan as either a stand along document or to be incorporated into the zoning ordinance and Waterfront Master Plan. (May 2017)

Goal 2: Obtain Coastal Commission certification of the Local Coastal Program.

Objective: Meet with local Coastal Commission staff representative a minimum of five times throughout the planning process to review issues and progress and identify and address issues early in the process.

Goal 3: Integrate Coastal Erosion and Sea Level Rise Strategies into the Local Coastal Program

Objective: Consider the studies created by the Southern Monterey Coastal Erosion Workgroup and incorporate into the Coastal Plan. (January 2016)

Objective: Create parcel-specific maps that detail all risk factors such as sea level rise, tsunamis, flooding, and high fire hazard and conduct risk assessment to general City infrastructure, land uses and transportation corridors. (January 2016)

Objective: Develop a strategy for sea level rise and incorporate into the Coastal Plan. (June 2016)

b. Approach

Task 1: The City will develop a robust public outreach program. The program will include at least four public workshops where the public will participate in hands-on/table top exercises. A sea-level rise walk will highlight for community participants areas where flooding is anticipated in the future to increase public awareness of the unique challenges that climate change pose for our community. Stakeholders that have agreed to help in this public outreach process including the Monterey Bay National Marine Sanctuary (MBNMS) (Refer to letter of support and participation). The MBNMS will help with public outreach.

The City will also create a web page, social media interface, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress.

Deliverables will include a sea level rise walk public event, web page, social media pages, newsletter template and community support strategy completed by June 2015.

Task 2: The first major project objective will be to develop an existing conditions and issues report for public review based on technical data, stakeholder input (NOAA, Coastal Commission staff, etc) and public workshops.

The report will include a land use and infrastructure inventory. Major planning issues will be identified and explored such as the range of sea-level rise projections relevant to the planning area based on the 2012 NRC Report. These projections will be modified to account for local conditions.

The project team will create parcel-specific maps that detail all risk factors such as inundation, storm flooding, wave impact, erosion, tsunamis, and high fire hazard. These various risk factors will then be analyzed for their impact on coastal resources and development.

Deliverables will include an existing conditions report and web-based community questionnaire completed by January 2016.

Task 3: The third project objective will be to draft vision and goals. This work will include a public workshop, subcommittee meeting, and meeting with coastal staff. The Planning Commission and City Council will also be asked to accept the vision and goals. Deliverables will include a vision, goals, and objectives report completed by March 2016.

Task 4: The project team will develop alternatives addressing various issues including but not limited to land use, transportation and sea level adaptation strategies. The project alternatives will be presented at a public workshop where participants will provide feedback through tabletop exercises. The Planning Commission and City Council will also be asked to approve a preferred alternative. Deliverables will include an alternatives report completed by June 2016.

Task 5: The project team will prepare the LCP based on the extensive input provided during the earlier project tasks. This project stage will include multiple meetings with the Coastal Commission staff as well as Planning Commission/City Council review. Deliverables will include the LCP completed by May 2017.

2. A WORK PROGRAM AND SCHEDULE.

SCHEDULE

Proposed starting date: May 1, 2015

Estimated completion: May 1, 2017

WORK PROGRAM

Tasks	Projected Start/ End Dates
Task 1. Identify Stakeholders and Develop Outreach Program	May 1, 2015
1.1 Establish Subcommittee and Define Stakeholders	
1.2 Establish email notification lists, and identify key links to community cross sections to facilitate information flow and participation	
1.3 Create web page	
1.4 Create social media platforms and newsletter template	
1.5 Create web-based community questionnaire	

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Outcome Deliverables: Web Page, Social Media Pages, Newsletter Template, Community support strategy	June 1, 2015
Task 2. Identify Existing Conditions, Issues	
2.1 Conduct land use and infrastructure inventory; determine range of sea-level rise projections relevant to the planning area (2012 NRC Report) and modify those projections to account for local conditions; identify potential physical sea-level rise impacts (inundation, storm flooding, wave impacts, erosion and saltwater intrusion into freshwater resources, etc.); and assess potential risks from sea-level rise to coastal resources and development.	
2.2 Draft Existing Conditions Report	
2.3 Meet with Coastal Staff #1 – review report, identify issues	
2.4 Subcommittee Meeting #1 – review report, identify issues	
2.5 Workshop #1 – review EC report, identify issues	
2.6 Conduct stakeholder interviews as needed	
2.7 Post web-based community questionnaire	
2.9 Report progress to City Council and Planning Commission and receive input	
Outcome/Deliverables: Existing Conditions Report, Web-Based Community Questionnaire	January 2016
Task 3. Establish Vision, Goals, and Objectives	
3.1 Draft Vision and Goals based on issue identification	
3.2 Meet with Coastal Staff #2	
3.3 Workshop #2 – Review vision and goals, define alternatives	
3.4 Subcommittee Meeting #2 – Review refined vision, goals, define alternatives	
3.5 Pursue Council and Planning Commission acceptance of vision and goals,	
Outcome/Deliverables: Vision, Goals and Objectives Report	March 2016
Step 4: Develop Alternatives	
4.1 Develop alternatives for Local Coastal Program, including adaption measures and LCP policies addressing climate change	

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4.2 Meet with Coastal Staff #3	
4.3 Workshop #3 – Review alternatives select preferred	
4.4 Subcommittee Meeting #3 to review preferred alternative	
4.5 Solicit Planning Commission recommendation on preferred alt.	
4.6 Pursue Council acceptance of preferred alternative	
Outcome/Deliverables: Alternatives Report	June 2016
Step 5: Develop Policies, Programs, and Implementation	
5.1 Develop draft Local Coastal Program	
5.2 Refine Local Coastal Program	
5.3 Meet with Coastal Staff #4	
5.4 Subcommittee Meeting #4	
5.5 Workshop #4	
5.6 Study session on draft Local Coastal Program	
5.7 Solicit Planning Commission acceptance of project description	
5.8 Meet with Coastal Staff #5	
5.9 Planning Commission recommendation	
5.10 Pursue Council Adoption	
5.11 Coastal Commission review and certification	
Outcome/Deliverables: Draft LCP and Final LCP	May 2017

BENCHMARK SCHEDULE

ACTIVITY	COMPLETION DATE
Web Page, Social Media Pages, Newsletter Template	June 2015
Existing Conditions Report, Web Based Community Questionnaire	January 2016
Vision, Goals, and Objectives Report	March 2016.
Alternatives Report	June 2016

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Alternative Concept Plan	July 2016
Draft LCP	October 2016
Final LCP	May 2017

3. A BUDGET.

APPLICATION BUDGET INFORMATION

Funding Request: \$250,000

Total Project Cost: \$325,000

Task Number	Task Name	Total Cost	Allocation of total cost among all funding sources			
			Applicant's Funding	LCP Grant Funding	OPC SLR Grant Funding	Other Funds (define below)
1	<i>Identify Stakeholders and Develop Outreach Program</i>	\$7,000	\$2,000	\$5,000		
2	<i>Identify Existing Conditions, Issues</i>	\$66,000	\$11,000	\$25,000	\$30,000	
3	<i>Establish Vision, Goals and Objectives</i>	\$38,000	\$8,000	\$20,000	\$10,000	
4	<i>Develop Alternatives</i>	\$61,000	\$6,000	\$25,000	\$30,000	
5	<i>Refine One Preferred Alternative</i>	\$42,000	\$7,000	\$15,000	\$20,000	
6	<i>Develop Policies, Programs and Implementation</i>	\$111,000	\$16,000	\$60,000	\$10,000	\$25,000
TOTAL		\$325,000	\$50,000	\$150,000	\$100,000	\$25,000

OTHER FUNDING SOURCES (NOT INCLUDING IN-KIND SERVICES)

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Double-click on table to edit in Excel.

Source of funds	\$ Amount	Status (Committed, Applied, etc)
General Fund	\$25,000	Committed - See Resolution
TOTAL	\$ 25,000	

In-kind Services: \$

The City of Monterey staff will administrate the grant to hire the consultants, provide technical background, facilitate the public outreach process by outreaching to local stakeholders such as the National Marine Sanctuary.

		Total Cost of In-kind Services	Principal Planner	Senior Associate Planner	Admin. Asst. II	Grant Admin.
	Hours		\$57.71	\$42.11	\$28.72	\$43.11
1	Develop Outreach Program	\$ 2,055	5	30	10	5
2	Identify Existing Conditions, Issues	\$ 10,652	80	70	100	5
3	Establish Vision, Goals and Objectives	\$ 8,087	80	50	40	5
4	Develop Alternatives	\$ 6,268	80		50	5
5	Refine One Preferred Alternative	\$ 6,957	80	30	30	5
6	Develop Policies, Programs and Implementation	\$ 15,965	120	155	80	5
TOTAL		\$49,984				

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BUDGET SUMMARY

Grant Application Budget Form

Please use the following form to fill in your estimated budget. Double click on the table to open in excel. Fill in the fields shaded in blue.

	Applicant's Funding	CCC Grant Funding	OPC Grant Funding	Other Funds
Personnel				
Salaries and wages ¹	\$35,000			
Benefits ²	\$15,000			
Total Personnel	\$ 50,000.00	\$ -	\$ -	
Consultants³				
Subcontractor A		\$140,000		
Subcontractor B (etc.)	\$19,000		\$91,000	
Total Consultants	\$19,000	\$140,000	\$91,000	\$ -
Operating Expenses				
Postage/Shipping	\$1,000	\$2,000	\$2,000	
Supplies/Materials ⁴	\$4,000	\$6,000	\$5,000	
Travel ⁵	\$1,000	\$2,000	\$2,000	
Indirect Costs				
Total Operating Expenses	\$ 6,000.00	\$ 10,000.00	\$ 9,000.00	\$ -
Total Budget	\$ 75,000.00	\$ 150,000.00	\$ 100,000.00	\$ -

¹ Attach an explanation of rate(s) and hours for each position for which funds are being requested.

² Amount requested for benefits not to exceed 40% of amount requested for salary or wage.

³ All subcontractors must be selected pursuant to a competitive bidding process that seeks at least three (3) bids from responsible bidders.

⁴ Include a list of the major supplies and materials and how much they cost.

⁵ Travel reimbursement rates are the same as similarly situated state employees.

⁶ Indirect costs include, for example, a pro rata share of rent, utilities, and salaries for certain positions indirectly supporting the proposed project but not directly staffing it.

RESOLUTION NO. 14-128 C.S.

A RESOLUTION OF THE COUNCIL OF THE CITY OF MONTEREY

AUTHORIZE STAFF TO SUBMIT A GRANT APPLICATION WITH THE CALIFORNIA COASTAL COMMISSION AND, IF FULLY AWARDED, APPROPRIATE \$150,000 IN GRANT FUNDS, APPROPRIATE \$25,000 FOR MATCHING FUNDS AND AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE COASTAL COMMISSION

WHEREAS, the Budget Act of 2013 provides an appropriation of \$1 million for California Coastal Commission grants in FY 2014-15 to local governments to support the development of Local Coastal Plans (LCPs);

WHEREAS, the goal of the grant program is to develop new or updated LCPs in conformance with the California Coastal Act, and to reflect current circumstances and new scientific information, including new understandings and concern for the effects of climate change;

WHEREAS, grant proposals submitted under this grant program must complete land use plan and/or zoning work to either achieve submittal for certification of a Local Coastal Plan (LCP), or an Area of Deferred Certification (ADC), or of an LCP Amendment to significantly update a certified LCP or LCP segments, including with special emphasis on effects of climate change and sea-level rise;

WHEREAS, City of Monterey does not yet have a certified LCP;

WHEREAS, the City of Monterey desires to pursue a project that would result in the completion and submittal for certification by the California Coastal Commission of an LCP and desires to assume permit issuing authority;

WHEREAS, the City of Monterey commits to and agrees to fully support a planning effort intended to complete a certified LCP pursuant to the provisions of the California Coastal Act, and will coordinate with the staff of the California Coastal Commission, the State Coastal Conservancy, and the Ocean Protection Council in undertaking the project, if approved; and,

WHEREAS, the City of Monterey determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)(CCR, Title 14, Chapter 3 ("CEQA Guidelines), Article 20, Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTEREY that it hereby directs City of Monterey staff to submit the grant application package attached hereto as Exhibit A to the California Coastal Commission to provide financial and planning assistance, under authority of the California Coastal Act, in the amount of \$150,000 to fund the project as described in the grant application package; and

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF MONTEREY that if awarded, it hereby:

1. Authorizes the City Manager, or designee to enter into a contract with the granting agency.
2. Authorizes the Finance Director, or designee, if full grant funding is awarded, to appropriate \$150,000 to the Planning & Engineering, Professional Services account (101-310-3121-4240). This appropriation is fully funded by reimbursable grant revenues.
3. Authorizes the Finance Director, or designee, if full grant funding is awarded, to appropriate \$25,000 from the Designated for General Plan Updates reserve [101-2650] to the Planning & Engineering Professional Services account [101-310-3121-4240]. This appropriation fulfills the match requirement for both this grant and the Ocean Protection Council grant. If both grants are approved, only one appropriation for the match is required.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF MONTEREY this 1st day of July, 2014, by the following vote:

AYES:	5	COUNCILMEMBERS:	Downey, Haffa, Selfridge, Sollecito, Della Sala
NOES:	0	COUNCILMEMBERS:	None
ABSENT:	0	COUNCILMEMBERS:	None
ABSTAIN:	0	COUNCILMEMBERS:	None

APPROVED:

ATTEST:



Mayor of said City



City Clerk thereof



Exhibit A

Local Coastal Program Planning Grants Application Form

APPLICANT INFORMATION

Indicate which grant programs you are applying for (can be one or both).

☒ OPC LCP Sea-Level Rise Grant

☒ Coastal Commission LCP Planning Grant

Applicant name (organization): City of Monterey

Address: 735 Pacific Street, Ste. A, Monterey, CA 93940-2818

Project Contact: Kimberly Cole, AICP Title: Principal Planner

Telephone: 831-646-3759 e-mail: cole@monterey.org

Fiscal/Contract Contract: : Linda English Title: Grant Coordinator

Telephone: 831-242-8767 Fax: 831-646-3455 Email: english@monterey.org

Federal Tax ID# 94-6000376

Application prepared by: Name: Kimberly Cole, AICP Title: Principal Planner

Person authorized to sign grant agreement amendment:

Name: Michael McCarthy Title: City Manager

Signature: _____ Date: _____

PROJECT INFORMATION

Project title (start with name of city or county): City of Monterey Local Coastal Plan

LCP/ LCP Segment: Monterey

Project location: City / Geographic area: Monterey County: Monterey

Project timeline: Start date: May 1, 2015 End date: May 1, 2017

Amount of Grant Proposal: \$250,000

LCP Planning Grants Application Form FY 14-15

MAPS AND PHOTOS

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APPLICATION MATERIALS

1. A PROJECT DESCRIPTION.

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Objective: Develop a strategy for sea level rise and incorporate into the Coastal Plan. (June 2016)

b. Approach

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Deliverables will include an existing conditions report and web-based community questionnaire completed by January 2016.

Task 3: The third project objective will be to draft vision and goals. This work will include a public workshop, subcommittee meeting, and meeting with coastal staff. The Planning Commission and City Council will also be asked to accept the vision and goals. Deliverables will include a vision, goals, and objectives report completed by March 2016.

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2. A WORK PROGRAM AND SCHEDULE.

SCHEDULE

Proposed starting date: May 1, 2015

Estimated completion: May 1, 2017

WORK PROGRAM

Tasks	Projected Start/ End Dates
Task 1. Identify Stakeholders and Develop Outreach Program	May 1, 2015
1.1 Establish Subcommittee and Define Stakeholders	
1.2 Establish email notification lists, and identify key links to community cross sections to facilitate information flow and participation	
1.3 Create web page	
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Outcome Deliverables: Web Page, Social Media Pages, Newsletter Template, Community support strategy	June 1, 2015
Task 2. Identify Existing Conditions, Issues	
2.1 Conduct land use and Infrastructure inventory; determine range of sea-level rise projections relevant to the planning area (2012 NRC Report) and modify those projections to account for local conditions; identify potential physical sea-level rise impacts (inundation, storm flooding, wave impacts, erosion and saltwater intrusion into freshwater resources, etc.); and assess potential risks from sea-level rise to coastal resources and development.	
2.2 Draft Existing Conditions Report	
2.3 Meet with Coastal Staff #1 – review report, identify issues	
2.4 Subcommittee Meeting #1 – review report, identify issues	
2.5 Workshop #1 – review EC report, identify issues	
2.6 Conduct stakeholder interviews as needed	
2.7 Post web-based community questionnaire	
2.9 Report progress to City Council and Planning Commission and receive input	
Outcome/Deliverables: Existing Conditions Report, Web-Based Community Questionnaire	January 2016
Task 3. Establish Vision, Goals, and Objectives	
3.1 Draft Vision and Goals based on issue identification	
3.2 Meet with Coastal Staff #2	
3.3 Workshop #2 – Review vision and goals, define alternatives	
3.4 Subcommittee Meeting #2 – Review refined vision, goals, define alternatives	
3.5 Pursue Council and Planning Commission acceptance of vision and goals,	
Outcome/Deliverables: Vision, Goals and Objectives Report	March 2016
Step 4: Develop Alternatives	
4.1 Develop alternatives for Local Coastal Program, including adaption measures and LCP policies addressing climate change	

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4.2 Meet with Coastal Staff #3	
4.3 Workshop #3 – Review alternatives select preferred	
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4.5 Solicit Planning Commission recommendation on preferred alt.	
4.6 Pursue Council acceptance of preferred alternative	
Outcome/Deliverables: Alternatives Report	June 2016
Step 5: Develop Policies, Programs, and Implementation	
5.1 Develop draft Local Coastal Program	
5.2 Refine Local Coastal Program	
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5.10 Pursue Council Adoption	
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Outcome/Deliverables: Draft LCP and Final LCP	May 2017

BENCHMARK SCHEDULE

ACTIVITY	COMPLETION DATE
Web Page, Social Media Pages, Newsletter Template	June 2015
Existing Conditions Report, Web Based Community Questionnaire	January 2016
Vision, Goals, and Objectives Report	March 2016.
Alternatives Report	June 2016

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Alternative Concept Plan	July 2016
Draft LCP	October 2016
Final LCP	May 2017

3. A BUDGET.

APPLICATION BUDGET INFORMATION

Funding Request: \$250,000

Total Project Cost: \$325,000

Task Number	Task Name	Total Cost	Allocation of total cost among all funding sources			
			Applicant's Funding	LCP Grant Funding	OPC SLR Grant Funding	Other Funds (define below)
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6	Develop Policies, Programs and Implementation	\$111,000	\$16,000	\$60,000	\$10,000	\$25,000
TOTAL		\$325,000	\$50,000	\$150,000	\$100,000	\$25,000

OTHER FUNDING SOURCES (NOT INCLUDING IN-KIND SERVICES)

LCP Planning Grants Application Form FY 14-15

Double-click on table to edit in Excel.

Source of funds	\$ Amount	Status (Committed, Applied, etc)
General Fund	\$25,000	Committed - See Resolution
TOTAL	\$ 25,000	

In-kind Services: \$

The City of Monterey staff will administrate the grant to hire the consultants, provide technical background, facilitate the public outreach process by outreaching to local stakeholders such as the National Marine Sanctuary.

		Total Cost of In-kind Services	Principal Planner	Senior Associate Planner	Admin. Asst. II	Grant Admin.
	Hours		\$57.71	\$42.11	\$28.72	\$43.11
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2	Identify Existing Conditions, Issues	\$ 10,652	80	70	100	5
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6	Develop Policies, Programs and Implementation	\$ 15,965	120	155	80	5
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LCP Planning Grants Application Form FY 14-15

BUDGET SUMMARY

Grant Application Budget Form

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Salaries and wages ¹	\$35,000			
Benefits ²	\$15,000			
Total Personnel	\$ 50,000.00	\$ -	\$ -	
Consultants³				
Subcontractor A		\$140,000		
Subcontractor B (etc.)	\$19,000		\$91,000	
Total Consultants	\$19,000	\$140,000	\$91,000	\$ -
Operating Expenses				
Postage/Shipping	\$1,000	\$2,000	\$2,000	
Supplies/Materials ⁴	\$4,000	\$6,000	\$5,000	
Travel ⁵	\$1,000	\$2,000	\$2,000	
Indirect Costs				
Total Operating Expenses	\$ 6,000.00	\$ 10,000.00	\$ 9,000.00	\$ -
Total Budget	\$ 75,000.00	\$ 150,000.00	\$ 100,000.00	\$ -

¹ Attach an explanation of rate(s) and hours for each position for which funds are being requested.

² Amount requested for benefits not to exceed 40% of amount requested for salary or wage.

³ All subcontractors must be selected pursuant to a competitive bidding process that seeks at least three (3) bids from responsible bidders.

⁴ Include a list of the major supplies and materials and how much they cost.

⁵ Travel reimbursement rates are the same as similarly situated state employees.

⁶ Indirect costs include, for example, a pro rata share of rent, utilities, and salaries for certain positions indirectly supporting the proposed project but not directly staffing it.

SUPPLEMENTAL FORM A – COASTAL COMMISSION LCP GRANT PROGRAM

Adopted Priorities and Criteria

1. Public Benefit/Significance

The proposed LCP update will address issues of local and statewide significance including public access, recreation, commercial fishing and tourism. The National Marine Sanctuary is located adjacent to the planning area boundary. Special protections will need to be incorporated into the plan to protect the coastal and fishery habitat which will hopefully be models for other communities located in similar or less sensitive habitat areas. The City is also working to maintain and support recreation and commercial fishing and anticipates unique policies addressing this critical economic industry in the community. The plan will also address adaptation strategies with these critical resources.

2. Relative Need for LCP Update/Extent of Update

In early 2000, the Coastal Commission approved four of the five Coastal Land Use Plans for Monterey. Unfortunately, Monterey's Local Coastal Program (LCP) remains incomplete due to the lack of the needed staff resources and money to complete the fifth Coastal Land Use Plan and Implementation Plan.

A certified LCP would be a tremendous step forward for Monterey's coastal planning and resources. The project would also reduce workloads for Coastal Commission staff that must currently review and process permits for all projects within the City. Our proposed project would replace the existing four Coastal Land Use Plans with one document and Implementation Plan.

The LCP will help conserve and protect coastal resources because it will be a comprehensive guidebook to the City's coastal area.

3. Addressing the Effects of Climate Change

The City has been working with the Southern Monterey Bay Coastal Erosion Workgroup to study coastal erosion. Two studies have been published on the specific geologic and hydrologic issues affecting the Monterey Bay.

This work needs to be expanded to address sea level rise in the City of Monterey and to identify adaptation strategies for the City's future.

The LCP planning process will include strategies that address coastal erosion and sea level rise. Habitat, fire, and transportation/land use issues will also be studied and incorporated into the plan.

4. Likelihood of Success/Effectiveness

The LCP Work Program was specifically designed to include broad public participation. The project will include a web page, social media, workshops, surveys, etc. Additionally, the Monterey Bay National Marine Sanctuary has committed to participating in this process.

The Monterey City Council is overwhelmingly in support of completing its LCP. The City Council has dedicated matching funds (\$25,000) as well as directing staff to work on this project. Refer to the attached Resolution outlining their commitment to an approved LCP.

LCP planning work is not already underway. However, preparation of the LCP will support recent work completed on the City's Waterfront Master Plan and continue the momentum gained through this process.

5. Workload and Permit Streamlining

Currently, the Coastal Commission staff reviews and permits every project in the City of Monterey's coastal zone. A certified LCP will streamline permit review by ensuring the policies and implementation measures are incorporated into the earliest phase of a project. The City will assume responsibility for issuing coastal permits which will streamline permit review.

6. Project Integration/Leverage/Matching Funds

As outlined in the LCP Work Program, the City of Monterey will utilize this funding as an avenue to complete its LCP. The City is also applying for an Ocean Protection Council LCP Sea Level Rise Grant to identify resources at risk from sea level rise and adaption alternatives. This work will complement an implementation program being completed through the Waterfront Master Plan. Other efforts toward this end include the creation of a Coastal Zone Chapter in the City of Monterey Zoning Code.

The City has committed to expending \$25,000 of general fund monies towards this planning effort plus in-kind staff services of \$50,000.

SUPPLEMENTAL FORM B – OPC LCP SLR GRANT PROGRAM

Potential Impacts from Sea-Level Rise – Preliminary Assessment

Project Description

The City of Monterey proposes to prepare a Local Coastal Program (LCP) for certification by the California Coastal Commission. An integral component of the Program will be to address sea level rise and adaptation strategies as detailed in the California Coastal Commission's Sea Level Rise Policy Guidance document. The City does not have a certified LCP and as a result this project would be a major achievement for our community and protection of its coastal resources.

The City of Monterey's coastal resources are threatened by sea level rise and erosion. Monterey's natural resources and ocean-based economy make it more challenging than most coastal communities. First, the City is located adjacent to the National Marine Sanctuary in recognition of the unique biotic resources in the Monterey Bay. Second, the City has an active fishing industry that landed 70 million tons of fish (2011-2013). Third, the City is also a favorite visitor destination with an estimated 30,000 visitors each year.

The City currently experiences coastal flooding and erosion. NOAA's Sea Level Rise Viewer shows that this trend will continue and increase overtime. The need for an adaption strategy is critical to the community's ability to protect its coastal resources.



LCP Planning Grants Application Form FY 14-15

The City's goals and objectives for the project include:

Goals and Objectives

Goal 1: Prepare a Local Coastal Program (LCP) that addresses the City's five Coastal Zone subareas in a single Land Use Plan and Implementation Plan

Objective: Execute a public outreach program that includes at least four public workshops (January 2016, March 2016, June 2016, May 2017), a web page, social media, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress. (June 1, 2015)

Objective: Prepare list of issues and updates reflective of the Coastal Act and the City's vision for its Coastal Zone. (January 2016)

Objective: Prepare draft LCP that implements the City's vision and the Coastal Act through updated LCP policies, programs, and figures, and provides an implementation plan as either a stand alone document or to be incorporated into the zoning ordinance and Waterfront Master Plan. (May 2017)

Goal 2: Obtain Coastal Commission certification of the Local Coastal Program.

Objective: Meet with local Coastal Commission staff representative a minimum of five times throughout the planning process to review issues and progress and identify and address issues early in the process.

Goal 3: Integrate Coastal Erosion and Sea Level Rise Strategies into the Local Coastal Program

Objective: Consider the studies created by the Southern Monterey Coastal Erosion Workgroup and incorporate into the Coastal Plan. (January 2016)

Objective: Create parcel-specific maps that detail all risk factors such as sea level rise, tsunamis, flooding, and high fire hazard and conduct risk assessment to general City infrastructure, land uses and transportation corridors. (January 2016)

Objective: Develop a strategy for sea level rise and incorporate into the Coastal Plan. (June 2016)

Need – The City needs a certified LCP in order to create a comprehensive approach to its coastal resources. The LCP will address climate change issues which is needed to determine the future of Monterey's recreational opportunities, habitat, transportation alternatives and land use patterns.

LCP Planning Grants Application Form FY 14-15

Benefit – Consistent with the California Coastal Act's goals, the proposed LCP will create Monterey's first comprehensive approach to protecting, maintaining and enhancing its coastal assets. It will be a pivotal change in the community's coastal land use planning efforts by identifying a land use strategy for the coastal zone that also includes an adaptation plan to address climate change issues. This land use strategy will help assure an orderly, balanced utilization and conservation of coastal zone resources taking into account the social and economic needs of the community. It will also assure priority for coastal dependent and coastal related development over other development on Monterey's coastline.

The LCP will also create policies and an implementation ordinance that maximizes public access to and along the coast and public recreational opportunities in the coastal zone consistent with sound resources conservation principles and constitutionally protected rights of private property owners.

The LCP policies will also be consistent with the California Ocean Protection Act that recognizes California's coastal and ocean resources are critical to the state's environmental and economic security; are unique and valuable natural resources that the state holds in trust for the people of California, and preservation of the state's ocean resources depend on healthy, productive and resilient ocean ecosystems.

Transferability - City staff is most excited about graphically showing special coastal attributes– National Marine Sanctuary (biotic resource areas), key fishing areas, and tourism industry –on a GIS map. A series of maps showing the location of these resources and adaptation strategies will be developed as part of this project. Staff believes this will be a resource that other communities could use that would build upon the approach outlined in the California Coastal Commission's Sea Level Rise Guidance document. This approach will be outlined on the City's website and could be used by other communities in comparing important coastal attributes.

Implementation – The work funded with this grant will enable the City to have its first LCP. The planning process will include the following key tasks:

Task 1: Ensure robust public participation in the development of the City's Local Coastal Program.

The City will develop a robust public outreach program. The program will include at least four public workshops where the public will participate in hands-on/table top exercises. A sea-level rise walk will highlight for community participants areas where flooding is anticipated in the future to increase public awareness of the unique challenges that climate change pose for our community. Stakeholders that have agreed to help in this public outreach process include the Monterey Bay National Marine Sanctuary (Refer to letter of support and participation).

The City will also create a web page, social media interface, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress.

LCP Planning Grants Application Form FY 14-15

Deliverables will include a sea level rise walk public event, web page, social media pages, newsletter template and community support strategy completed by June 2015.

Task 2: Identify Existing Conditions, Issues

The first major project objective will be to develop an existing conditions and issues report for public review based on technical data, stakeholder input (NOAA, Coastal Commission staff, etc) and public workshops.

The report will include a land use and infrastructure inventory. Major planning issues will be identified and explored such as the range of sea-level rise projections relevant to the planning area based on the 2012 NRC Report. These projections will be modified to account for local conditions.

The project team will create parcel-specific maps that detail all risk factors such as inundation, storm flooding, wave impact, erosion, tsunamis, and high fire hazard. These various risk factors will then be analyzed for their impact on coastal resources and development.

Deliverables will include an existing conditions report and web-based community questionnaire completed by January 2016.

Task 3: Establish Vision, Goals, Objectives

The third project objective will be to draft vision and goals. This work will include a public workshop, subcommittee meeting, and meeting with coastal staff. The Planning Commission and City Council will also be asked to accept the vision and goals. Deliverables will include a vision, goals, and objectives report completed by March 2016.

Task 4: Develop Alternatives

The project team will develop alternatives addressing various issues including but not limited to land use, transportation and sea level adaptation strategies.

The City will assess the potential risks from sea-level rise to coastal resources and development. As part of this step, planners will assess whether the planning area's land uses are feasible given sea level rise impacts and determine whether land uses will need to be revised. This process will enable the community to prioritize resources at risk and the next steps in the planning process.

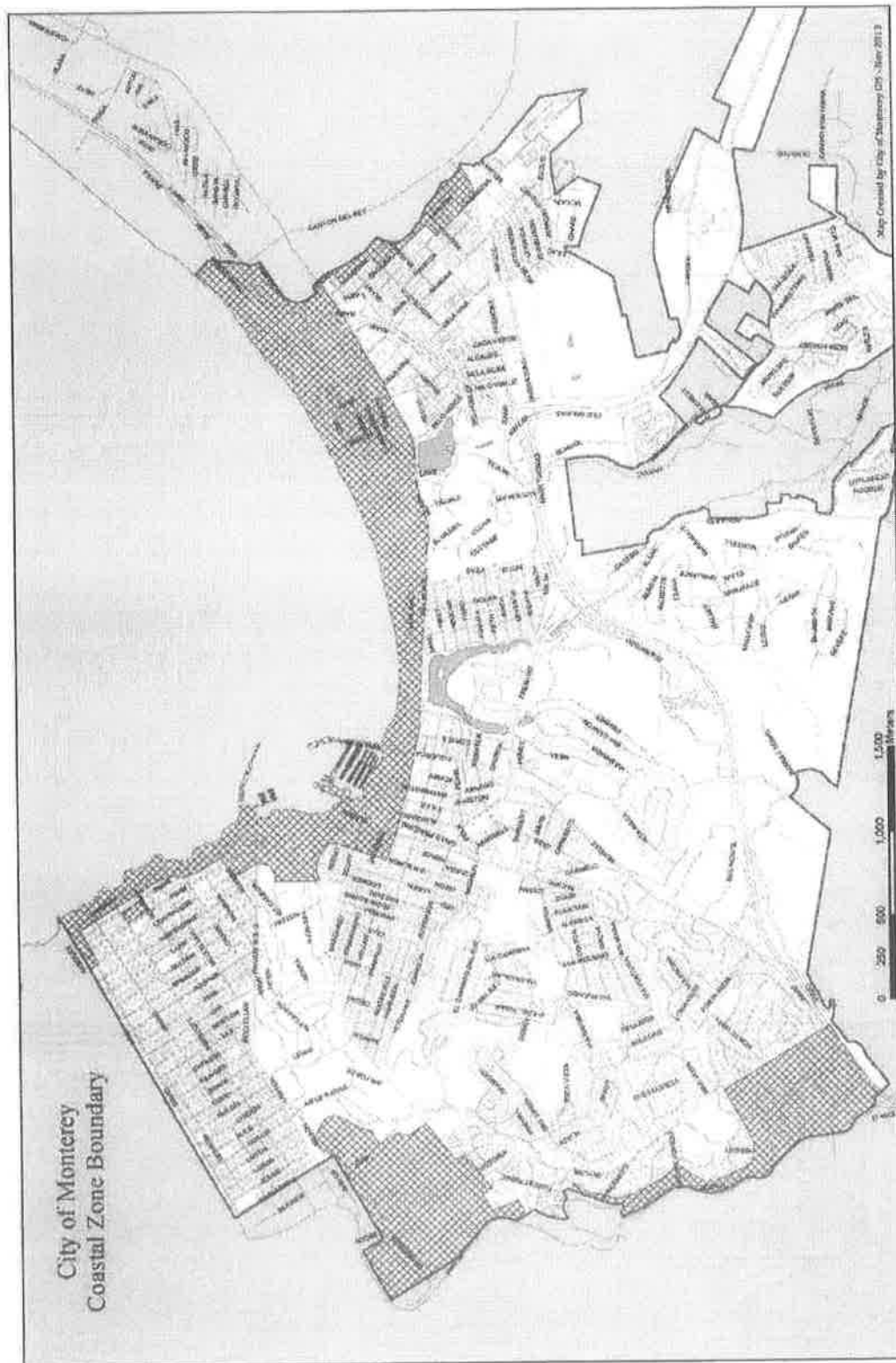
The project alternatives will be presented at a public workshop where participants will provide feedback through tabletop exercises. The Planning Commission and City Council will also be asked to approve a preferred alternative. Deliverables will include an alternatives report completed by June 2016.

LCP Planning Grants Application Form FY 14-15

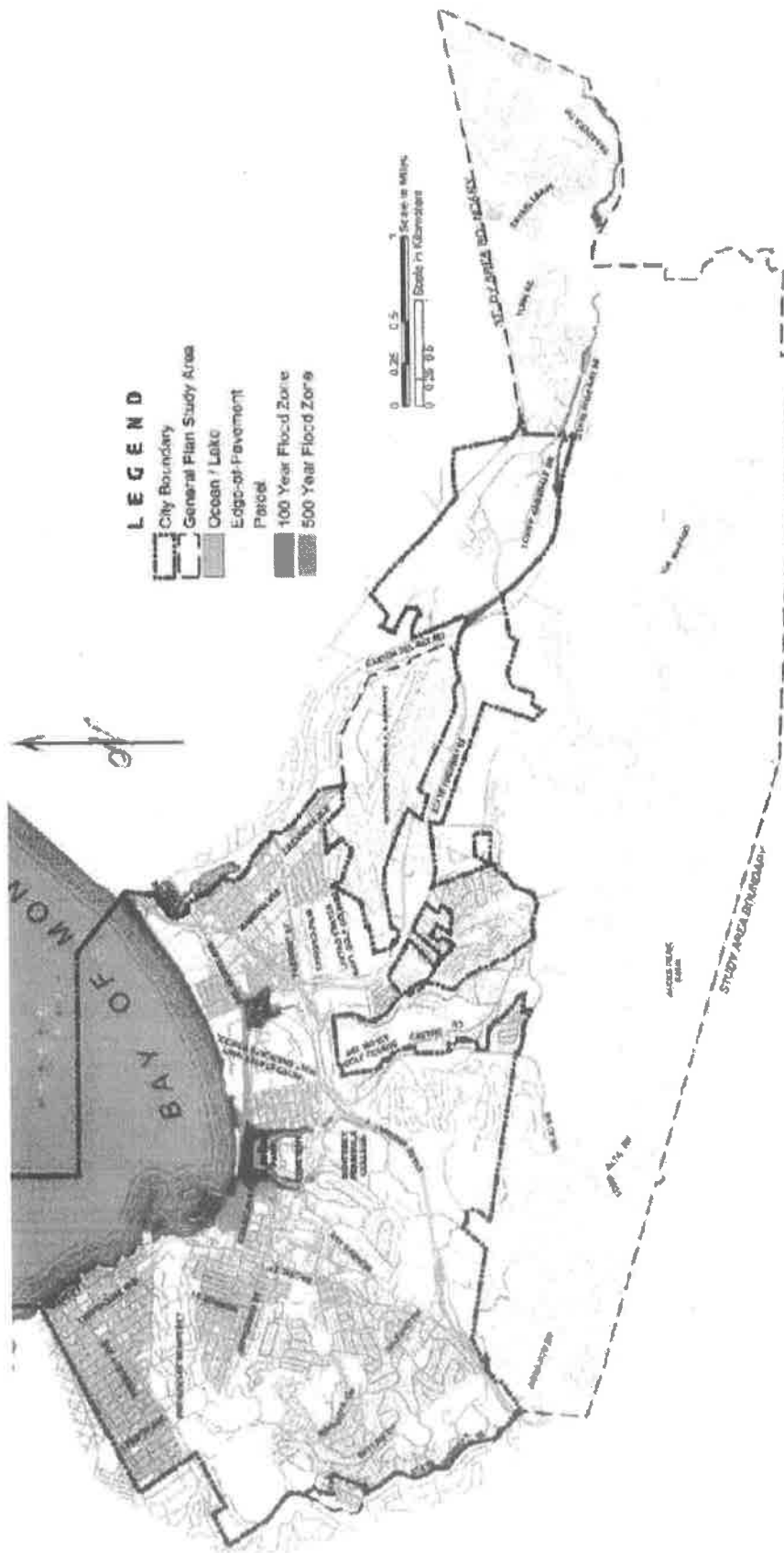
Task 5: Develop Policies, Programs, and Implementation

The project team will prepare the LCP based on the extensive input provided during the earlier project tasks. This project stage will include multiple meetings with the Coastal Commission staff as well as Planning Commission/City Council review. Deliverables will include the LCP completed by May 2017.

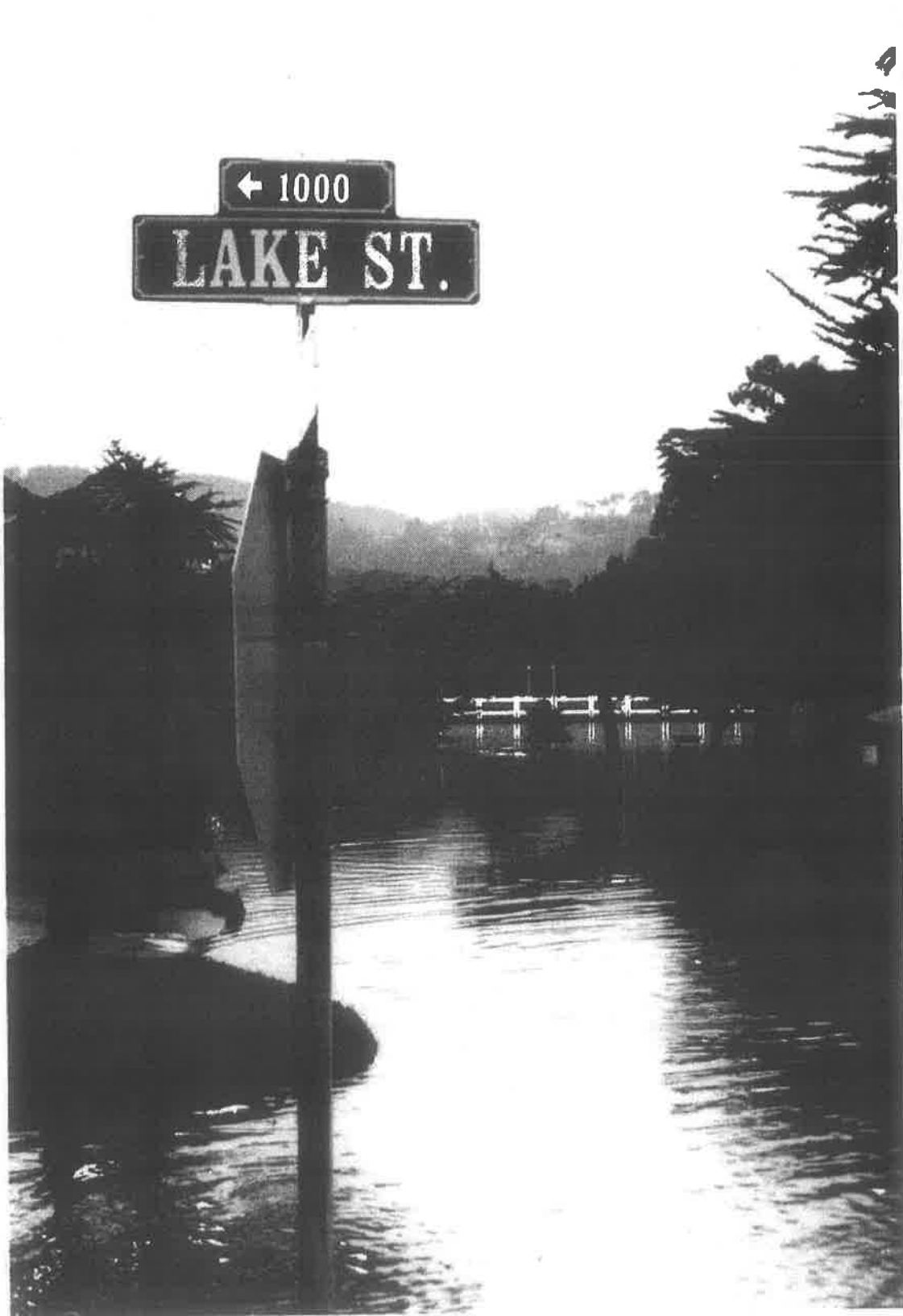
LCP Planning Grants Application Form FY 14-15



Appendix A



LCP Planning Grants Application Form FY 14-15



LCP Planning Grants Application Form FY 14-15



LCP Planning Grants Application Form FY 14-15



APPLICATION CHECKLIST

A complete Grant Application Packet includes the following components. Please submit all documents in a single PDF file and the Project Description, Work Program, Budget, and Schedule as a Word document, as noted below. **It is very important to receive the PDF file and a Word document for efficiency in preparing grant agreement documents.** Thank you for your attention to these important components of the application.

- X Signed Joint Grant Application Form (.pdf)
- X Project Description (.doc)
- X Work Program, Budget, and Schedule (.doc)
- X Signed Resolution(s) (.pdf)
- X Supplemental form(s)
- X All documents combined into a single PDF file (.pdf)

RESOLUTION NO. 14-129 C.S.

A RESOLUTION OF THE COUNCIL OF THE CITY OF MONTEREY

AUTHORIZE STAFF TO SUBMIT A GRANT APPLICATION WITH THE OCEAN PROTECTION COUNCIL AND, IF FULLY AWARDED, APPROPRIATE \$100,000 IN GRANT FUNDS, APPROPRIATE \$25,000 FOR MATCHING FUNDS AND AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE COASTAL COMMISSION

WHEREAS, the California Ocean Protection Council, under the authority of the Ocean Protection Act, approved a competitive grant program to provide financial assistance for local and regional vulnerability assessments and updates to Local Coastal Plans (LCPs) and other Coastal Act authorized plans to address sea-level rise, coastal hazards, and other climate change-related impacts;

WHEREAS, the goal of the grant program is to develop updates to LCPs or other Coastal Act authorized plans to address sea-level rise and other climate change impacts;

WHEREAS, grant proposals submitted under this grant program must address at least one certified LCP segment or other defined planning segment, such as a certified Port Master Plan or University Long Range Development Plan, or, in jurisdictions without certified LCPs, proposals must demonstrate that the applicable jurisdiction has committed to the process to complete an LCP (or other Coastal Act authorized plan) or that such process is underway;

WHEREAS, City of Monterey does not yet have a certified LCP;

WHEREAS, the City of Monterey recognizes the problems and issues associated with climate change identified in its application package attached hereto as Exhibit A and made a part of this Resolution as if fully set forth herein and desires to pursue a project that would allow it to address those impacts when it submits an LCP for certification to the California Coastal Commission. The City of Monterey has already committed to completing its LCP, as detailed in the attached grant application package;

WHEREAS, the City of Monterey will coordinate with the staffs of the California Coastal Commission, the State Coastal Conservancy and the Ocean Protection Council in undertaking the project, if approved; and,

WHEREAS, the City of Monterey determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)(CCR, Title 14, Chapter 3 ("CEQA Guidelines), Article 20, Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTEREY that it hereby Directs City of Monterey staff to submit the grant application package attached hereto as Exhibit A to the Ocean Protection Council to provide financial and planning assistance, under authority of the Ocean Protection Act, in the amount of \$100,000 to fund the project as described in the grant application package; and

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF MONTEREY that if awarded, it hereby:

1. Authorizes the City Manager, or designee, to enter into a contract with the granting agency.
2. Authorizes the Finance Director, or designee, if full grant funding is awarded, to appropriate \$100,000 to the Planning & Engineering Professional Services account (101-310-3121-4240). This appropriation is fully funded by reimbursable grant revenues.
3. Authorizes the Finance Director, or designee, if grant funds are awarded, to appropriate \$25,000 from the Designated for General Plan Updates reserve [101-2650] to the Planning & Engineering Professional Services account [101-310-3121-4240]. This appropriation fulfills the match requirement for both this grant and the California Coastal Commission Council grant. If both grants are approved, only one appropriation for the match is required.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF MONTEREY this 1st day of July, 2014, by the following vote:

AYES:	5	COUNCILMEMBERS:	Downey, Haffa, Selfridge, Sollecito, Della Sala
NOES:	0	COUNCILMEMBERS:	None
ABSENT:	0	COUNCILMEMBERS:	None
ABSTAIN:	0	COUNCILMEMBERS:	None

APPROVED:

ATTEST:



Mayor of said City



City Clerk thereof



Exhibit A

Local Coastal Program Planning Grants Application Form

APPLICANT INFORMATION

Indicate which grant programs you are applying for (can be one or both).

☒ OPC LCP Sea-Level Rise Grant

☒ Coastal Commission LCP Planning Grant

Applicant name (organization): City of Monterey

Address: 735 Pacific Street, Ste. A, Monterey, CA 93940-2818

Project Contact: Kimberly Cole, AICP Title: Principal Planner

Telephone: 831-646-3759 e-mail: cole@monterey.org

Fiscal/Contract Contact: : Linda English Title: Grant Coordinator

Telephone: 831-242-8767 Fax: 831-646-3455 Email: english@monterey.org

Federal Tax ID# 94-6000376

Application prepared by: Name: Kimberly Cole, AICP Title: Principal Planner

Person authorized to sign grant agreement amendment:

Name: Michael McCarthy Title: City Manager

Signature: _____

Date: _____

PROJECT INFORMATION

Project title (start with name of city or county): City of Monterey Local Coastal Plan

LCP/ LCP Segment: Monterey

Project location: City / Geographic area: Monterey County: Monterey

Project timeline: Start date: May 1, 2015 End date: May 1, 2017

Amount of Grant Proposal: \$250,000

LCP Planning Grants Application Form FY 14-15

MAPS AND PHOTOS

Maps and photos are attached.

APPLICATION MATERIALS

1. A PROJECT DESCRIPTION.

The City of Monterey proposes to prepare a Local Coastal Program for certification by the California Coastal Commission. The City does not currently have a certified program and all permitting is currently handled by the Coastal Commission, which creates a substantial workload for coastal staff and longer permit processing timeframes that can be disjointed because issues were not addressed during the initial City project review.

In the 1980s, the City of Monterey divided its coastal planning area into five subareas – Cannery Row, Harbor, Del Monte Beach, Skyline and Laguna Grande. The Laguna Grande Land Use Plan was never certified and an implementation plan has not been developed. As part of this grant, the City intends to update, consolidate and adopt one Land Use/Implementation Plan for the City. This would be the City's first attempt at a comprehensive coastal program

a. Goals and Objectives

Goal 1: Prepare a Local Coastal Program (LCP) that addresses the City's five Coastal Zone subareas in a single Land Use Plan and Implementation Plan

Objective: Execute a public outreach program that includes at least four public workshops (January 2016, March 2016, June 2016, May 2017), a web page, social media, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress. (June 1, 2015)

Objective: Prepare list of issues and updates reflective of the Coastal Act and the City's vision for its Coastal Zone. (January 2016)

Objective: Prepare draft LCP that implements the City's vision and the Coastal Act through updated LCP policies, programs, and figures, and provides an implementation plan as either a stand alone document or to be incorporated into the zoning ordinance and Waterfront Master Plan. (May 2017)

Goal 2: Obtain Coastal Commission certification of the Local Coastal Program.

Objective: Meet with local Coastal Commission staff representative a minimum of five times throughout the planning process to review issues and progress and identify and address issues early in the process.

Goal 3: Integrate Coastal Erosion and Sea Level Rise Strategies into the Local Coastal Program

Objective: Consider the studies created by the Southern Monterey Coastal Erosion Workgroup and incorporate into the Coastal Plan. (January 2016)

Objective: Create parcel-specific maps that detail all risk factors such as sea level rise, tsunamis, flooding, and high fire hazard and conduct risk assessment to general City infrastructure, land uses and transportation corridors. (January 2016)

Objective: Develop a strategy for sea level rise and incorporate into the Coastal Plan. (June 2016)

b. Approach

Task 1: The City will develop a robust public outreach program. The program will include at least four public workshops where the public will participate in hands-on/table top exercises. A sea-level rise walk will highlight for community participants areas where flooding is anticipated in the future to increase public awareness of the unique challenges that climate change pose for our community. Stakeholders that have agreed to help in this public outreach process include the Monterey Bay National Marine Sanctuary (MBNMS) (Refer to letter of support and participation). MBNMS will help with public participation efforts.

The City will also create a web page, social media interface, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress.

Deliverables will include a sea level rise walk public event, web page, social media pages, newsletter template and community support strategy completed by June 2015.

Task 2: The first major project objective will be to develop an existing conditions and issues report for public review based on technical data, stakeholder input (NOAA, Coastal Commission staff, etc) and public workshops.

The report will include a land use and infrastructure inventory. Major planning issues will be identified and explored such as the range of sea-level rise projections relevant to the planning area based on the 2012 NRC Report. These projections will be modified to account for local conditions.

The project team will create parcel-specific maps that detail all risk factors such as inundation, storm flooding, wave impact, erosion, tsunamis, and high fire hazard. These various risk factors will then be analyzed for their impact on coastal resources and development.

LCP Planning Grants Application Form FY 14-15

Deliverables will include an existing conditions report and web-based community questionnaire completed by January 2016.

Task 3: The third project objective will be to draft vision and goals. This work will include a public workshop, subcommittee meeting, and meeting with coastal staff. The Planning Commission and City Council will also be asked to accept the vision and goals. Deliverables will include a vision, goals, and objectives report completed by March 2016.

Task 4: The project team will develop alternatives addressing various issues including but not limited to land use, transportation and sea level adaptation strategies. The project alternatives will be presented at a public workshop where participants will provide feedback through tabletop exercises. The Planning Commission and City Council will also be asked to approve a preferred alternative. Deliverables will include an alternatives report completed by June 2016.

Task 5: The project team will prepare the LCP based on the extensive input provided during the earlier project tasks. This project stage will include multiple meetings with the Coastal Commission staff as well as Planning Commission/City Council review. Deliverables will include the LCP completed by May 2017.

2. A WORK PROGRAM AND SCHEDULE.

SCHEDULE

Proposed starting date: May 1, 2015

Estimated completion: May 1, 2017

WORK PROGRAM

Tasks	Projected Start/ End Dates
Task 1. Identify Stakeholders and Develop Outreach Program	May 1, 2015
1.1 Establish Subcommittee and Define Stakeholders	
1.2 Establish email notification lists, and identify key links to community cross sections to facilitate information flow and participation	
1.3 Create web page	
1.4 Create social media platforms and newsletter template	
1.5 Create web-based community questionnaire	

LCP Planning Grants Application Form FY 14-15

Outcome Deliverables: Web Page, Social Media Pages, Newsletter Template, Community support strategy	June 1, 2015
Task 2. Identify Existing Conditions, Issues	
2.1 Conduct land use and infrastructure inventory; determine range of sea-level rise projections relevant to the planning area (2012 NRC Report) and modify those projections to account for local conditions; identify potential physical sea-level rise impacts (inundation, storm flooding, wave impacts, erosion and saltwater intrusion into freshwater resources, etc.); and assess potential risks from sea-level rise to coastal resources and development.	
2.2 Draft Existing Conditions Report	
2.3 Meet with Coastal Staff #1 – review report, identify issues	
2.4 Subcommittee Meeting #1 – review report, identify issues	
2.5 Workshop #1 – review EC report, identify issues	
2.6 Conduct stakeholder interviews as needed	
2.7 Post web-based community questionnaire	
2.9 Report progress to City Council and Planning Commission and receive input	
Outcome/Deliverables: Existing Conditions Report, Web-Based Community Questionnaire	January 2016
Task 3. Establish Vision, Goals, and Objectives	
3.1 Draft Vision and Goals based on issue identification	
3.2 Meet with Coastal Staff #2	
3.3 Workshop #2 – Review vision and goals, define alternatives	
3.4 Subcommittee Meeting #2 – Review refined vision, goals, define alternatives	
3.5 Pursue Council and Planning Commission acceptance of vision and goals,	
Outcome/Deliverables: Vision, Goals and Objectives Report	March 2016
Step 4: Develop Alternatives	
4.1 Develop alternatives for Local Coastal Program, including adaption measures and LCP policies addressing climate change	

LCP Planning Grants Application Form FY 14-15

4.2 Meet with Coastal Staff #3	
4.3 Workshop #3 – Review alternatives select preferred	
4.4 Subcommittee Meeting #3 to review preferred alternative	
4.5 Solicit Planning Commission recommendation on preferred alt.	
4.6 Pursue Council acceptance of preferred alternative	
Outcome/Deliverables: Alternatives Report	June 2016
Step 5: Develop Policies, Programs, and Implementation	
5.1 Develop draft Local Coastal Program	
5.2 Refine Local Coastal Program	
5.3 Meet with Coastal Staff #4	
5.4 Subcommittee Meeting #4	
5.5 Workshop #4	
5.6 Study session on draft Local Coastal Program	
5.7 Solicit Planning Commission acceptance of project description	
5.8 Meet with Coastal Staff #5	
5.9 Planning Commission recommendation	
5.10 Pursue Council Adoption	
5.11 Coastal Commission review and certification	
Outcome/Deliverables: Draft LCP and Final LCP	May 2017

BENCHMARK SCHEDULE

ACTIVITY	COMPLETION DATE
Web Page, Social Media Pages, Newsletter Template	June 2015
Existing Conditions Report, Web Based Community Questionnaire	January 2016
Vision, Goals, and Objectives Report	March 2016.
Alternatives Report	June 2016

LCP Planning Grants Application Form FY 14-15

Alternative Concept Plan	July 2016
Draft LCP	October 2016
Final LCP	May 2017

3. A BUDGET.

APPLICATION BUDGET INFORMATION

Funding Request: \$250,000

Total Project Cost: \$325,000

Task Number	Task Name	Total Cost	Allocation of total cost among all funding sources			
			Applicant's Funding	LCP Grant Funding	OPC SLR Grant Funding	Other Funds (define below)
1	Identify Stakeholders and Develop Outreach Program	\$7,000	\$2,000	\$5,000		
2	Identify Existing Conditions, Issues	\$66,000	\$11,000	\$25,000	\$30,000	
3	Establish Vision, Goals and Objectives	\$38,000	\$8,000	\$20,000	\$10,000	
4	Develop Alternatives	\$61,000	\$6,000	\$25,000	\$30,000	
5	Refine One Preferred Alternative	\$42,000	\$7,000	\$15,000	\$20,000	
6	Develop Policies, Programs and Implementation	\$111,000	\$16,000	\$60,000	\$10,000	\$25,000
TOTAL		\$325,000	\$50,000	\$150,000	\$100,000	\$25,000

OTHER FUNDING SOURCES (NOT INCLUDING IN-KIND SERVICES)

LCP Planning Grants Application Form FY 14-15

Double-click on table to edit in Excel.

Source of funds	\$ Amount	Status (Committed, Applied, etc)
General Fund	\$25,000	Committed - See Resolution
TOTAL	\$ 25,000	

In-kind Services: \$

The City of Monterey staff will administrate the grant to hire the consultants, provide technical background, facilitate the public outreach process by outreaching to local stakeholders such as the National Marine Sanctuary.

		Total Cost of In-kind Services	Principal Planner	Senior Associate Planner	Admin. Asst. II	Grant Admin.
	Hours		\$57.71	\$42.11	\$28.72	\$43.11
1	Develop Outreach Program	\$ 2,055	5	30	10	5
2	Identify Existing Conditions, Issues	\$ 10,652	80	70	100	5
3	Establish Vision, Goals and Objectives	\$ 8,087	80	50	40	5
4	Develop Alternatives	\$ 6,268	80		50	5
5	Refine One Preferred Alternative	\$ 6,957	80	30	30	5
6	Develop Policies, Programs and Implementation	\$ 15,965	120	155	80	5
TOTAL		\$49,984				

LCP Planning Grants Application Form FY 14-15

BUDGET SUMMARY

Grant Application Budget Form

Please use the following form to fill in your estimated budget. Double click on the table to open in excel. Fill in the fields shaded in blue.

	Applicant's Funding	CCC Grant Funding	OPC Grant Funding	Other Funds
Personnel				
Salaries and wages ¹	\$35,000			
Benefits ²	\$15,000			
Total Personnel	\$ 50,000.00	\$ -	\$ -	
Consultants³				
Subcontractor A		\$140,000		
Subcontractor B (etc.)	\$19,000		\$91,000	
Total Consultants	\$19,000	\$140,000	\$91,000	\$ -
Operating Expenses				
Postage/Shipping	\$1,000	\$2,000	\$2,000	
Supplies/Materials ⁴	\$4,000	\$6,000	\$5,000	
Travel ⁵	\$1,000	\$2,000	\$2,000	
Indirect Costs				
Total Operating Expenses	\$ 6,000.00	\$ 10,000.00	\$ 9,000.00	\$ -
Total Budget	\$ 75,000.00	\$ 150,000.00	\$ 100,000.00	\$ -

¹ Attach an explanation of rate(s) and hours for each position for which funds are being requested.

² Amount requested for benefits not to exceed 40% of amount requested for salary or wage.

³ All subcontractors must be selected pursuant to a competitive bidding process that seeks at least three (3) bids from responsible bidders.

⁴ Include a list of the major supplies and materials and how much they cost.

⁵ Travel reimbursement rates are the same as similarly situated state employees.

⁶ Indirect costs include, for example, a pro rata share of rent, utilities, and salaries for certain positions indirectly supporting the proposed project but not directly staffing it.

SUPPLEMENTAL FORM A – COASTAL COMMISSION LCP GRANT PROGRAM

Adopted Priorities and Criteria

1. Public Benefit/Significance

The proposed LCP update will address issues of local and statewide significance including public access, recreation, commercial fishing and tourism. The National Marine Sanctuary is located adjacent to the planning area boundary. Special protections will need to be incorporated into the plan to protect the coastal and fishery habitat which will hopefully be models for other communities located in similar or less sensitive habitat areas. The City is also working to maintain and support recreation and commercial fishing and anticipates unique policies addressing this critical economic industry in the community. The plan will also address adaptation strategies with these critical resources.

2. Relative Need for LCP Update/Extent of Update

In early 2000, the Coastal Commission approved four of the five Coastal Land Use Plans for Monterey. Unfortunately, Monterey's Local Coastal Program (LCP) remains incomplete due to the lack of the needed staff resources and money to complete the fifth Coastal Land Use Plan and Implementation Plan.

A certified LCP would be a tremendous step forward for Monterey's coastal planning and resources. The project would also reduce workloads for Coastal Commission staff that must currently review and process permits for all projects within the City. Our proposed project would replace the existing four Coastal Land Use Plans with one document and Implementation Plan.

The LCP will help conserve and protect coastal resources because it will be a comprehensive guidebook to the City's coastal area.

3. Addressing the Effects of Climate Change

The City has been working with the Southern Monterey Bay Coastal Erosion Workgroup to study coastal erosion. Two studies have been published on the specific geologic and hydrologic issues affecting the Monterey Bay.

This work needs to be expanded to address sea level rise in the City of Monterey and to identify adaptation strategies for the City's future.

The LCP planning process will include strategies that address coastal erosion and sea level rise. Habitat, fire, and transportation/land use issues will also be studied and incorporated into the plan.

4. Likelihood of Success/Effectiveness

The LCP Work Program was specifically designed to include broad public participation. The project will include a web page, social media, workshops, surveys, etc. Additionally, the Monterey Bay National Marine Sanctuary has committed to participating in this process.

The Monterey City Council is overwhelmingly in support of completing its LCP. The City Council has dedicated matching funds (\$25,000) as well as directing staff to work on this project. Refer to the attached Resolution outlining their commitment to an approved LCP.

LCP planning work is not already underway. However, preparation of the LCP will support recent work completed on the City's Waterfront Master Plan and continue the momentum gained through this process.

5. Workload and Permit Streamlining

Currently, the Coastal Commission staff reviews and permits every project in the City of Monterey's coastal zone. A certified LCP will streamline permit review by ensuring the policies and implementation measures are incorporated into the earliest phase of a project. The City will assume responsibility for issuing coastal permits which will streamline permit review.

6. Project Integration/Leverage/Matching Funds

As outlined in the LCP Work Program, the City of Monterey will utilize this funding as an avenue to complete its LCP. The City is also applying for an Ocean Protection Council LCP Sea Level Rise Grant to identify resources at risk from sea level rise and adaption alternatives. This work will complement an implementation program being completed through the Waterfront Master Plan. Other efforts toward this end include the creation of a Coastal Zone Chapter in the City of Monterey Zoning Code.

The City has committed to expending \$25,000 of general fund monies towards this planning effort plus in-kind staff services of \$50,000.

SUPPLEMENTAL FORM B – OPC LCP SLR GRANT PROGRAM

Potential Impacts from Sea-Level Rise – Preliminary Assessment

Project Description

The City of Monterey proposes to prepare a Local Coastal Program (LCP) for certification by the California Coastal Commission. An integral component of the Program will be to address sea level rise and adaptation strategies as detailed in the California Coastal Commission's Sea Level Rise Policy Guidance document. The City does not have a certified LCP and as a result this project would be a major achievement for our community and protection of its coastal resources.

The City of Monterey's coastal resources are threatened by sea level rise and erosion. Monterey's natural resources and ocean-based economy make it more challenging than most coastal communities. First, the City is located adjacent to the National Marine Sanctuary in recognition of the unique biotic resources in the Monterey Bay. Second, the City has an active fishing industry that landed 70 million tons of fish (2011-2013). Third, the City is also a favorite visitor destination with an estimated 30,000 visitors each year.

The City currently experiences coastal flooding and erosion. NOAA's Sea Level Rise Viewer shows that this trend will continue and increase overtime. The need for an adaption strategy is critical to the community's ability to protect its coastal resources.



LCP Planning Grants Application Form FY 14-15

The City's goals and objectives for the project include:

Goals and Objectives

Goal 1: Prepare a Local Coastal Program (LCP) that addresses the City's five Coastal Zone subareas in a single Land Use Plan and Implementation Plan

Objective: Execute a public outreach program that includes at least four public workshops (January 2016, March 2016, June 2016, May 2017), a web page, social media, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress. (June 1, 2015)

Objective: Prepare list of issues and updates reflective of the Coastal Act and the City's vision for its Coastal Zone. (January 2016)

Objective: Prepare draft LCP that implements the City's vision and the Coastal Act through updated LCP policies, programs, and figures, and provides an implementation plan as either a stand alone document or to be incorporated into the zoning ordinance and Waterfront Master Plan. (May 2017)

Goal 2: Obtain Coastal Commission certification of the Local Coastal Program.

Objective: Meet with local Coastal Commission staff representative a minimum of five times throughout the planning process to review issues and progress and identify and address issues early in the process.

Goal 3: Integrate Coastal Erosion and Sea Level Rise Strategies into the Local Coastal Program

Objective: Consider the studies created by the Southern Monterey Coastal Erosion Workgroup and incorporate into the Coastal Plan. (January 2016)

Objective: Create parcel-specific maps that detail all risk factors such as sea level rise, tsunamis, flooding, and high fire hazard and conduct risk assessment to general City infrastructure, land uses and transportation corridors. (January 2016)

Objective: Develop a strategy for sea level rise and incorporate into the Coastal Plan. (June 2016)

Need – The City needs a certified LCP in order to create a comprehensive approach to its coastal resources. The LCP will address climate change issues which is needed to determine the future of Monterey's recreational opportunities, habitat, transportation alternatives and land use patterns.

LCP Planning Grants Application Form FY 14-15

Benefit – Consistent with the California Coastal Act's goals, the proposed LCP will create Monterey's first comprehensive approach to protecting, maintaining and enhancing its coastal assets. It will be a pivotal change in the community's coastal land use planning efforts by identifying a land use strategy for the coastal zone that also includes an adaptation plan to address climate change issues. This land use strategy will help assure an orderly, balanced utilization and conservation of coastal zone resources taking into account the social and economic needs of the community. It will also assure priority for coastal dependent and coastal related development over other development on Monterey's coastline.

The LCP will also create policies and an implementation ordinance that maximizes public access to and along the coast and public recreational opportunities in the coastal zone consistent with sound resources conservation principles and constitutionally protected rights of private property owners.

The LCP policies will also be consistent with the California Ocean Protection Act that recognizes California's coastal and ocean resources are critical to the state's environmental and economic security; are unique and valuable natural resources that the state holds in trust for the people of California, and preservation of the state's ocean resources depend on healthy, productive and resilient ocean ecosystems.

Transferability - City staff is most excited about graphically showing special coastal attributes—National Marine Sanctuary (biotic resource areas), key fishing areas, and tourism industry—on a GIS map. A series of maps showing the location of these resources and adaptation strategies will be developed as part of this project. Staff believes this will be a resource that other communities could use that would build upon the approach outlined in the California Coastal Commission's Sea Level Rise Guidance document. This approach will be outlined on the City's website and could be used by other communities in comparing important coastal attributes.

Implementation – The work funded with this grant will enable the City to have its first LCP. The planning process will include the following key tasks:

Task 1: Ensure robust public participation in the development of the City's Local Coastal Program.

The City will develop a robust public outreach program. The program will include at least four public workshops where the public will participate in hands-on/table top exercises. A sea-level rise walk will highlight for community participants areas where flooding is anticipated in the future to increase public awareness of the unique challenges that climate change pose for our community. Stakeholders that have agreed to help in this public outreach process include the Monterey Bay National Marine Sanctuary (Refer to letter of support and participation).

The City will also create a web page, social media interface, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress.

LCP Planning Grants Application Form FY 14-15

Deliverables will include a sea level rise walk public event, web page, social media pages, newsletter template and community support strategy completed by June 2015.

Task 2: Identify Existing Conditions, Issues

The first major project objective will be to develop an existing conditions and issues report for public review based on technical data, stakeholder input (NOAA, Coastal Commission staff, etc) and public workshops.

The report will include a land use and infrastructure inventory. Major planning issues will be identified and explored such as the range of sea-level rise projections relevant to the planning area based on the 2012 NRC Report. These projections will be modified to account for local conditions.

The project team will create parcel-specific maps that detail all risk factors such as inundation, storm flooding, wave impact, erosion, tsunamis, and high fire hazard. These various risk factors will then be analyzed for their impact on coastal resources and development.

Deliverables will include an existing conditions report and web-based community questionnaire completed by January 2016.

Task 3: Establish Vision, Goals, Objectives

The third project objective will be to draft vision and goals. This work will include a public workshop, subcommittee meeting, and meeting with coastal staff. The Planning Commission and City Council will also be asked to accept the vision and goals. Deliverables will include a vision, goals, and objectives report completed by March 2016.

Task 4: Develop Alternatives

The project team will develop alternatives addressing various issues including but not limited to land use, transportation and sea level adaptation strategies.

The City will assess the potential risks from sea-level rise to coastal resources and development. As part of this step, planners will assess whether the planning area's land uses are feasible given sea level rise impacts and determine whether land uses will need to be revised. This process will enable the community to prioritize resources at risk and the next steps in the planning process.

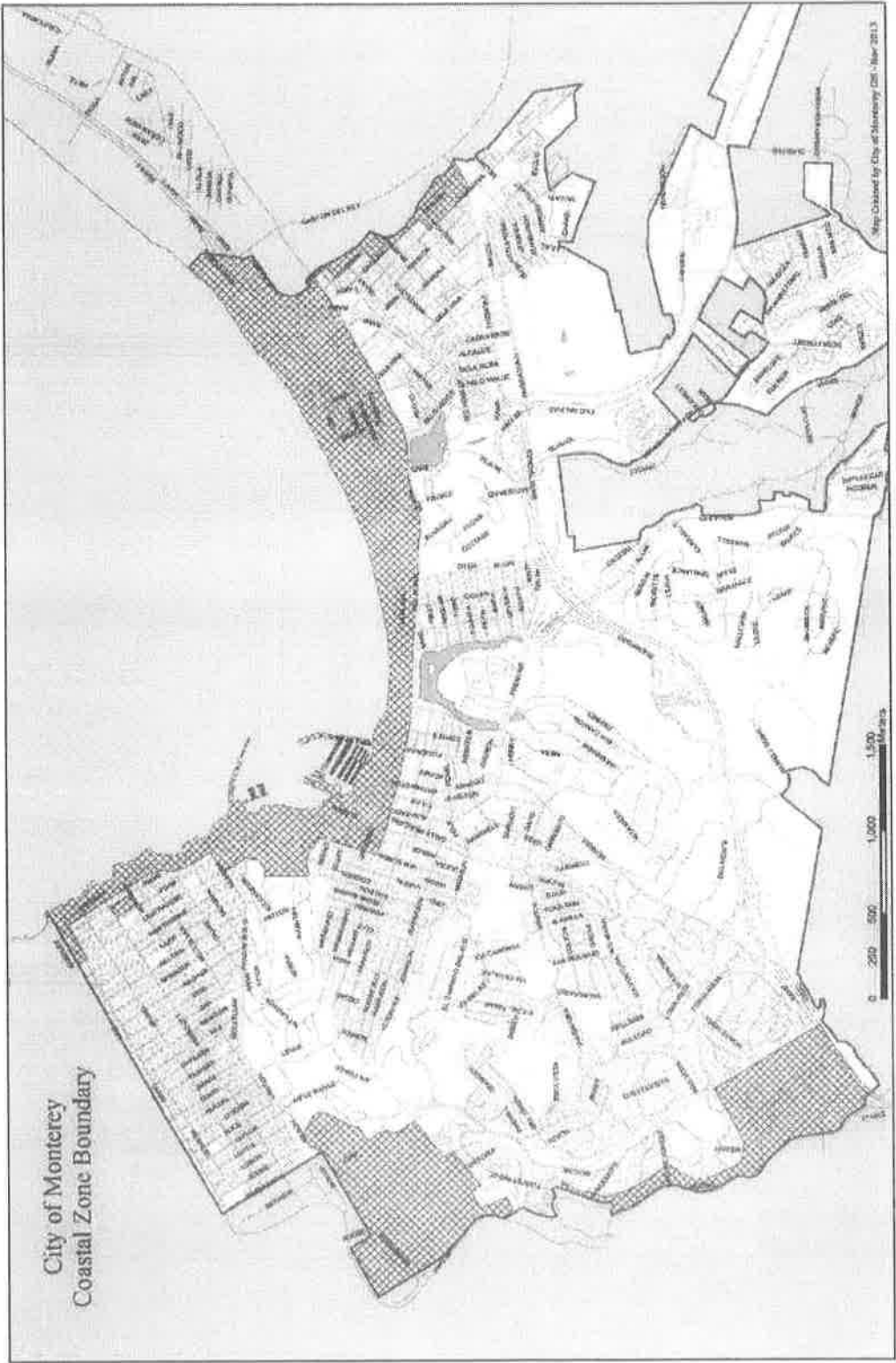
The project alternatives will be presented at a public workshop where participants will provide feedback through tabletop exercises. The Planning Commission and City Council will also be asked to approve a preferred alternative. Deliverables will include an alternatives report completed by June 2016.

LCP Planning Grants Application Form FY 14-15

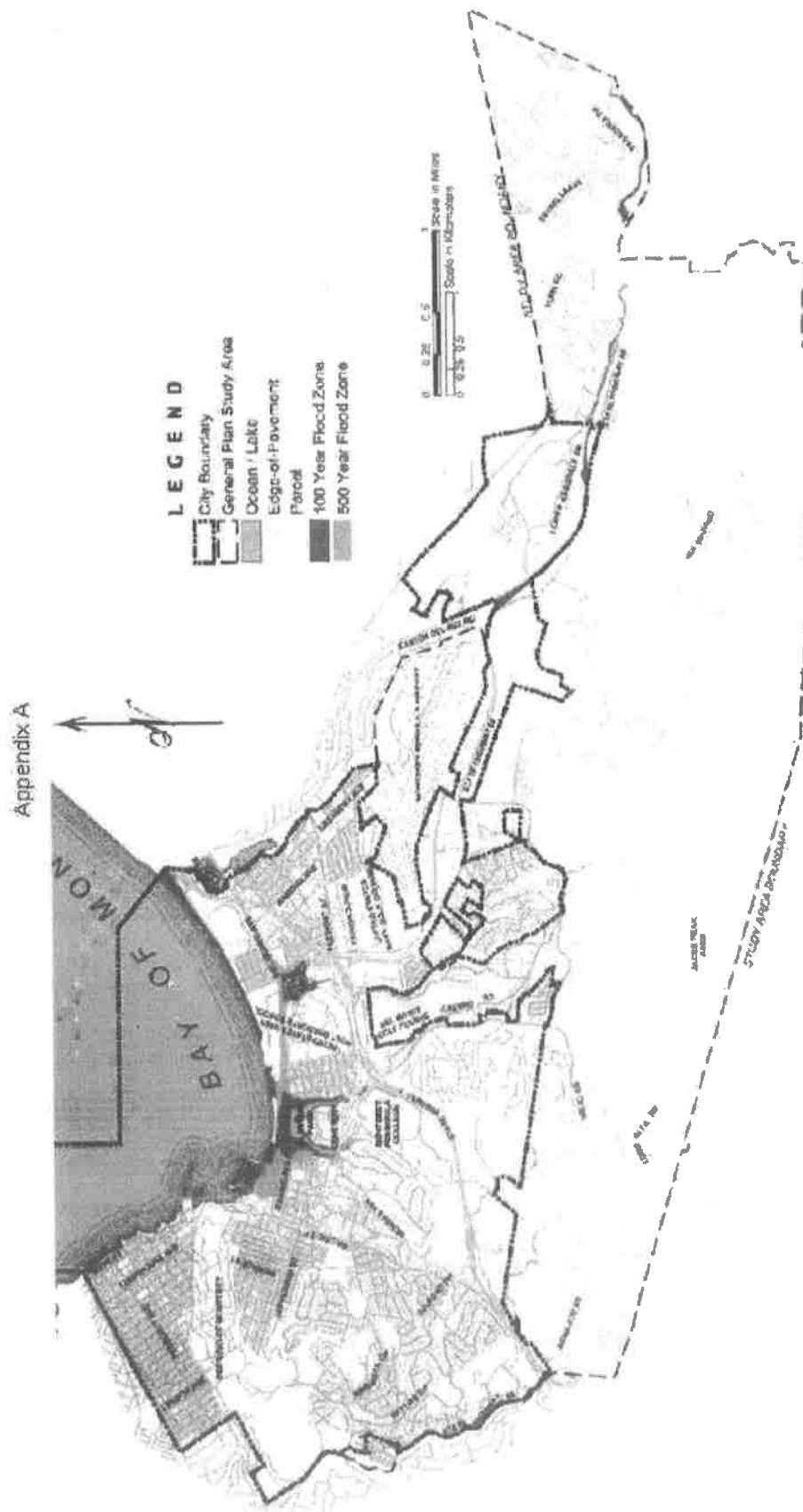
Task 5: Develop Policies, Programs, and Implementation

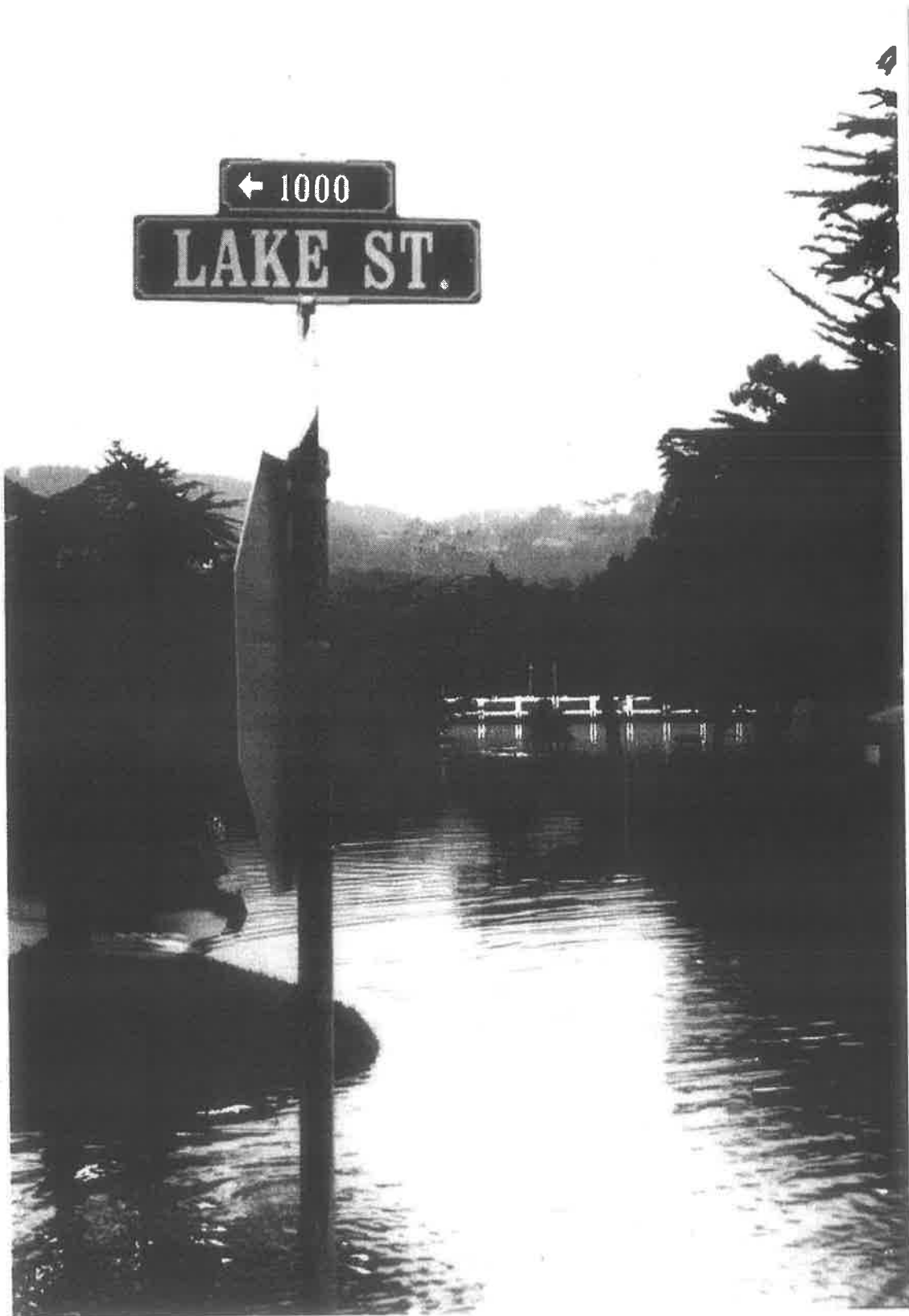
The project team will prepare the LCP based on the extensive input provided during the earlier project tasks. This project stage will include multiple meetings with the Coastal Commission staff as well as Planning Commission/City Council review. Deliverables will include the LCP completed by May 2017.

LCP Planning Grants Application Form FY 14-15



LCP Planning Grants Application Form FY 14-15





LCP Planning Grants Application Form FY 14-15



LCP Planning Grants Application Form FY 14-15



APPLICATION CHECKLIST

A complete Grant Application Packet includes the following components. Please submit all documents in a single PDF file and the Project Description, Work Program, Budget, and Schedule as a Word document, as noted below. **It is very important to receive the PDF file and a Word document for efficiency in preparing grant agreement documents.** Thank you for your attention to these important components of the application.

- X Signed Joint Grant Application Form (.pdf)
- X Project Description (.doc)
- X Work Program, Budget, and Schedule (.doc)
- X Signed Resolution(s) (.pdf)
- X Supplemental form(s)
- X All documents combined into a single PDF file (.pdf)

SUPPLEMENTAL FORM A – COASTAL COMMISSION LCP GRANT PROGRAM

Adopted Priorities and Criteria

1. Public Benefit/Significance

The proposed LCP update will address issues of local and statewide significance including public access, recreation, commercial fishing and tourism. The National Marine Sanctuary is located adjacent to the planning area boundary. Special protections will need to be incorporated into the plan to protect the coastal and fishery habitat which will hopefully be models for other communities located in similar or less sensitive habitat areas. The City is also working to maintain and support recreation and commercial fishing and anticipates unique policies addressing this critical economic industry in the community. The plan will also address adaptation strategies with these critical resources.

2. Relative Need for LCP Update/Extent of Update

In early 2000, the Coastal Commission approved four of the five Coastal Land Use Plans for Monterey. Unfortunately, Monterey's Local Coastal Program (LCP) remains incomplete due to the lack of the needed staff resources and money to complete the fifth Coastal Land Use Plan and Implementation Plan.

A certified LCP would be a tremendous step forward for Monterey's coastal planning and resources. The project would also reduce workloads for Coastal Commission staff that must currently review and process permits for all projects within the City. Our proposed project would replace the existing four Coastal Land Use Plans with one document and Implementation Plan.

The LCP will help conserve and protect coastal resources because it will be a comprehensive guidebook to the City's coastal area.

3. Addressing the Effects of Climate Change

The City has been working with the Southern Monterey Bay Coastal Erosion Workgroup to study coastal erosion. Two studies have been published on the specific geologic and hydrologic issues affecting the Monterey Bay.

This work needs to be expanded to address sea level rise in the City of Monterey and to identify adaptation strategies for the City's future.

The LCP planning process will include strategies that address coastal erosion and sea level rise. Habitat, fire, and transportation/land use issues will also be studied and incorporated into the plan.

4. Likelihood of Success/Effectiveness

The LCP Work Program was specifically designed to include broad public participation. The project will include a web page, social media, workshops, surveys, etc. Additionally, the Monterey Bay National Marine Sanctuary has committed to participating in this process.

The Monterey City Council is overwhelmingly in support of completing its LCP. The City Council has dedicated matching funds (\$25,000) as well as directing staff to work on this project. Refer to the attached Resolution outlining their commitment to an approved LCP.

LCP planning work is not already underway. However, preparation of the LCP will support recent work completed on the City's Waterfront Master Plan and continue the momentum gained through this process.

5. Workload and Permit Streamlining

Currently, the Coastal Commission staff reviews and permits every project in the City of Monterey's coastal zone. A certified LCP will streamline permit review by ensuring the policies and implementation measures are incorporated into the earliest phase of a project. The City will assume responsibility for issuing coastal permits which will streamline permit review.

6. Project Integration/Leverage/Matching Funds

As outlined in the LCP Work Program, the City of Monterey will utilize this funding as an avenue to complete its LCP. The City is also applying for an Ocean Protection Council LCP Sea Level Rise Grant to identify resources at risk from sea level rise and adaption alternatives. This work will complement an implementation program being completed through the Waterfront Master Plan. Other efforts toward this end include the creation of a Coastal Zone Chapter in the City of Monterey Zoning Code.

The City has committed to expending \$25,000 of general fund monies towards this planning effort plus in-kind staff services of \$50,000.

SUPPLEMENTAL FORM B – OPC LCP SLR GRANT PROGRAM

Potential Impacts from Sea-Level Rise – Preliminary Assessment

Project Description

The City of Monterey proposes to prepare a Local Coastal Program (LCP) for certification by the California Coastal Commission. An integral component of the Program will be to address sea level rise and adaptation strategies as detailed in the California Coastal Commission's Sea Level Rise Policy Guidance document. The City does not have a certified LCP and as a result this project would be a major achievement for our community and protection of its coastal resources.

The City of Monterey's coastal resources are threatened by sea level rise and erosion. Monterey's natural resources and ocean-based economy make it more challenging than most coastal communities. First, the City is located adjacent to the National Marine Sanctuary in recognition of the unique biotic resources in the Monterey Bay. Second, the City has an active fishing industry that landed 70 million tons of fish (2011-2013). Third, the City is also a favorite visitor destination with an estimated 30,000 visitors each year.

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The City's goals and objectives for the project include:

Goals and Objectives

Goal 1: Prepare a Local Coastal Program (LCP) that addresses the City's five Coastal Zone subareas in a single Land Use Plan and Implementation Plan

Objective: Execute a public outreach program that includes at least four public workshops (January 2016, March 2016, June 2016, May 2017), a web page, social media, and newsletters to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress. (June 1, 2015)

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Goal 2: Obtain Coastal Commission certification of the Local Coastal Program.

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Benefit – Consistent with the California Coastal Act’s goals, the proposed LCP will create Monterey’s first comprehensive approach to protecting, maintaining and enhancing its coastal assets. It will be a pivotal change in the community’s coastal land use planning efforts by identifying a land use strategy for the coastal zone that also includes an adaptation plan to address climate change issues. This land use strategy will help assure an orderly, balanced utilization and conservation of coastal zone resources taking into account the social and economic needs of the community. It will also assure priority for coastal dependent and coastal related development over other development on Monterey’s coastline.

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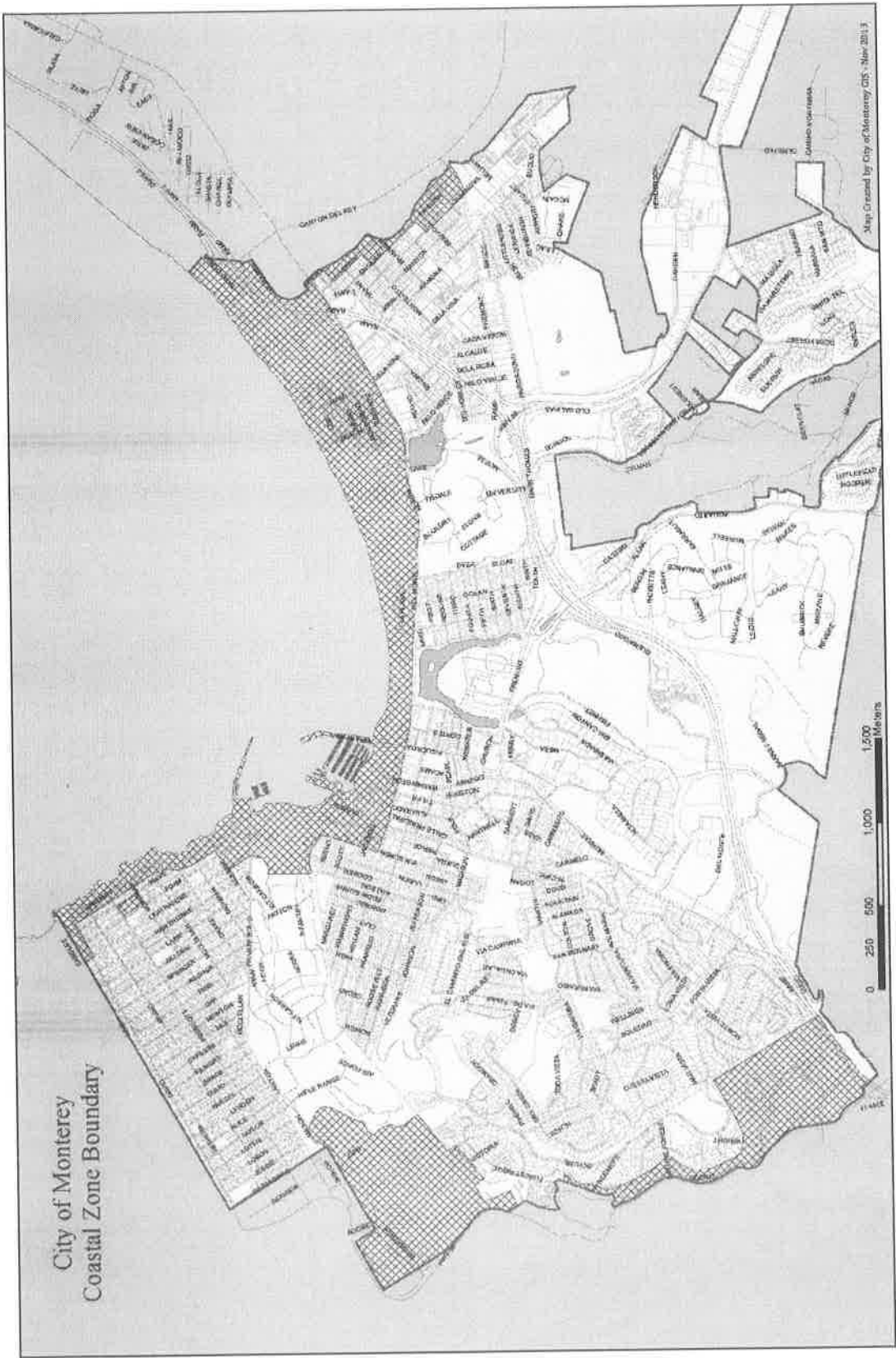
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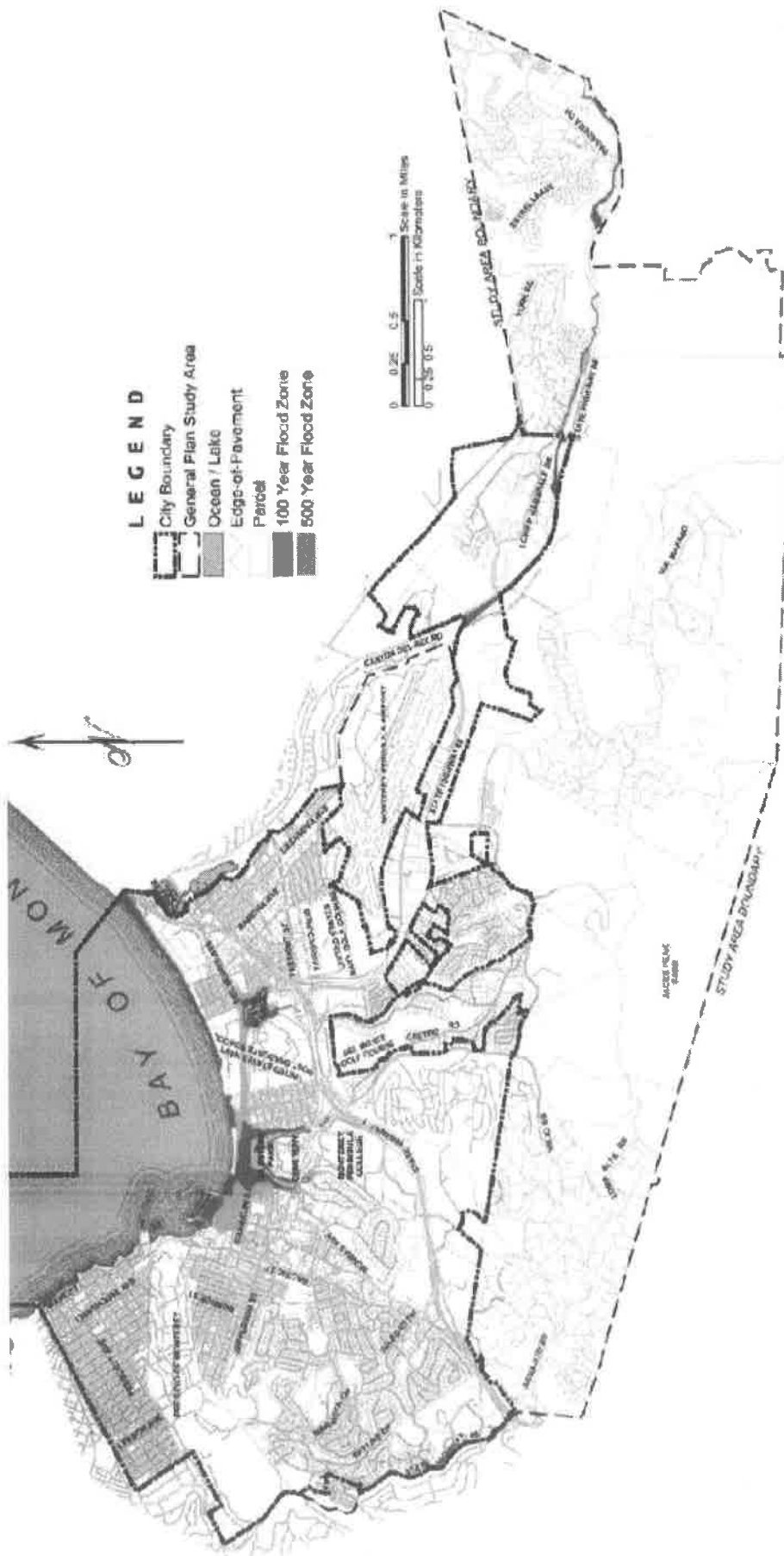
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Task 5: Develop Policies, Programs, and Implementation

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